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# AJANAE GARCIA

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## EDUCATION

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**BBA:** Expected in 05/2029

**University of Nevada, Reno** - Reynard, NV

**High School Diploma:** 05/2025

**Palo Verde HS** - Las Vegas, NV

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## PROFESSIONAL SUMMARY

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Positive, adaptable, and reliable with strong commitment to teamwork and customer service. Understands importance of maintaining clean and organized environment, coupled with skills in handling transactions and providing excellent customer experiences. Aiming to contribute to positive team atmosphere and ensure customer satisfaction.

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## SKILLS

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- Conflict Resolution
- Active Learning
- Customer service
- Multitasking and organization
- Clear communication
- Attention to detail
- Interactive communication skills
- Interpersonal Relations
- Decision Making
- Teamwork and collaboration
- Time management
- Cash handling
- Customer engagement

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## EXPERIENCE

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**CREW MEMBER**, 10/2024 - 08/2025

**McDonald's** – Las Vegas, NV

- Worked front counter, drive-thru and other areas.
- Took orders, prepared meals, and collected payments.

- Demonstrated strong multitasking abilities, handling multiple orders simultaneously without compromising quality or efficiency.
- Collaborated with team members to complete orders.
- Provided exceptional customer service, addressing concerns or issues promptly and professionally.
- Operated cash register to ring up final bill and process various forms of payment.
- Ensured accurate order fulfillment with diligent attention to details while assembling meals.

**EXPO, 08/2023 - 05/2024**

**Mackenzie River Pizza** – Las Vegas, NV

- Ensured compliance with safety regulations and requirements.
- Greeted guests and provided information about the event.
- Communicated effectively with other staff members to ensure smooth operation of the event.

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## AWARDS

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Top Math Student-2021